

**CASCADE RURAL FIRE PROTECTION DISTRICT  
REGULAR COMMISSIONER'S MEETING MINUTES  
November 11, 2021**

Commissioner Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:32 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner Mike Arnold, Fire Chief Steven Hull, and Emergency Medical Services Director Keri Rueth. Commissioner LaDawn Saxton participated by phone.

Larry Scarborough made a motion to approve the agenda, and Mike Arnold seconded the motion. Motion carried.

LaDawn Saxton made a motion to approve the minutes of the October 14, 2021 regular Commissioner's meeting, and Larry Scarborough seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the Treasurer's Report and payment of the bills dated November 11, 2021, and LaDawn Saxton seconded the motion. Motion carried.

**UNFINISHED BUSINESS:**

Steve Hull reported the Development Impact Fee Advisory Committee will meet Monday, November 15 and Tuesday, November 30 and after those meetings will present findings to the Valley County Commissioners and the City of Cascade Councilmembers. Reported the laptop computer purchased for training was received and it was paid for with the Idaho Fire Chiefs Association Fire Fighter License Plate grant received in the amount of \$1,224.00.

Keri Rueth reported the specification modifications for the new ambulance were in the amount of \$3,300.00. Reported on and requested to hire a new Medical Director and discussed hiring Ron Ellsworth, MD as Medical Director. Reported on and discussed Medical Director Dr. Sturkie's controlled substance certification and on applying for and the approval process for Narcotics Licensure for the Department with the Drug Enforcement Administration.

**NEW BUSINESS:**

Steven Hull reported thirty-five (35) incidents for the month of October 2021 and reported the average is thirty-three (33). Reported on the Federal Emergency Management Agency Assistance to Firefighters grant and on submitting the required paperwork to JMCM Consulting to apply for a Type 4 Wildland Engine to replace our Type 6 Brush Truck. Reported on large burn piles being burned inside the city limits, on the City of Cascade current burning regulations being insufficient, on revising and amending the burning regulations and on presenting the amendments to the City of

Cascade Councilmembers for approval. Reported on Saddle Rock Subdivision, located on the west side of Herrick Hills Subdivision, with eighteen lots ranging from three and seven acres. Reported the Idaho Transportation Department permit for the two entrances to the subdivision off of Highway 55 are approved for ten homes a piece. Reported on requiring a 10,000-gallon water tank and road and driveway widths. Reported on the Cascade, Donnelly and McCall Fire Departments meeting with Valley County Planning & Zoning for a workshop to develop Fire Code Standards for subdivisions. Reported the standards will be a tool that addresses access roads, driveways, water supply, security gates, fire sprinkler systems, occupancies, and vacation homes. Reported the Fire Code Standards are not an ordinance but a guideline of the requirements.

Keri Rueth reported on the Cascade Medical Center's Healthy Aging Population Network Committee meeting with Boise State University. Reported on Boise State University's twenty-page survey to assess the aging population. Reported the survey will be sent to the sixty plus population. Reported the drive for the study is to help bridge gaps in the needs of the aging population in Cascade and McCall. Reported on utilizing Community Health Emergency Medical Services, telehealth services and home health services. Reported the Idaho Emergency Medical Services annual ambulance inspections is this Sunday, November 14 at 9 a.m. Reported on purchasing the power load and gurney for the new ambulance in the amount of \$43,000.00 and having it shipped to Braun Northwest Inc. by February for installation.

Steven Hull reviewed the Inventory Management Policy and Procedure to control and track inventory. Reported the policy is required for the Assistance to Firefighters grant application. Larry Scarborough made a motion to approve the Asset Inventory Management Policy and Procedure, and LaDawn Saxton seconded the motion. Motion carried.

There being no further business, the regular commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 5:52 p.m.

Respectfully submitted,



Pamela J. DeChambeau  
Secretary/Treasurer

Approved:



Larry V. Scarborough  
Chairperson