

**CASCADE RURAL FIRE PROTECTION DISTRICT  
REGULAR COMMISSIONER'S MEETING MINUTES  
January 13, 2022**

Commissioner Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:31 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Services Director Keri Rueth, and Secretary / Treasurer Pam DeChambeau. Commissioner LaDawn Saxton participated by phone.

Larry Scarborough made a motion to approve the agenda, and Mike Arnold seconded the motion. Motion carried.

Amy Manning, Executive Director of the Idaho Independent Intergovernmental Authority Trust reviewed the Annual Report of the trust for the period October 1 to September 30, 2021. Reported 4,810 members and eighty-three agencies served. Reported two members detected early-stage cancers from wellness screenings. Reported two new programs saved \$516,329.00 for the year. Reviewed the medication infusion benefit program and the maternity benefit program. Reviewed the wellness screening program. Reported on the telehealth program open 24 hours a day, 7 days a week, 365 days a year. Reported on the first responder helpline and the employee assistance program. Reported on the inpatient treatment for substance abuse and or a mental health situation. Reported on III-A's experience and expertise in mental health and in choosing the best inpatient facility. Reviewed the inpatient facility benefit program. Presented the budget growth over the last three years. Reported on increased revenue from new members, higher prescription rebates from renegotiated contracts, and State of Idaho COVID-19 reimbursement. Reported on high-cost claimants.

Larry Scarborough made a motion to accept the minutes of the December 9, 2021 regular Commissioner's meeting, and Mike Arnold seconded the motion. Motion carried.

Mike Arnold made a motion to approve the Treasurer's Report and payment of the bills dated January 13, 2022, and Larry Scarborough seconded the motion. Motion carried.

**UNFINISHED BUSINESS:**

Keri Rueth reporting for Steven Hull reported the recommended impact fee in the amount of \$2,409.00 for fire and \$482.00 for emergency medical services for a total of \$2,891.00 per residential unit, will be presented to the City of Cascade Councilmembers on Monday, January 24, 2022. Reported Steven Hull will be discussing the current City of Cascade Burn Permit Ordinance with the City of Cascade Councilmembers on Monday, January 24, 2022.

Keri Rueth reported the Emergency Medical Services Administrative Council meeting scheduled for January 15 was rescheduled to January 24, 2022. Reported the Narcotics

Licensure for the Department was approved by the Drug Enforcement Administration and now has been submitted to the Idaho State Board of Pharmacy for approval.

### **NEW BUSINESS:**

Keri Rueth reporting for Steven Hull reported thirty (30) incidents for the month of December 2021 for a total of 422 incidents for 2021. Reported a structure fire December 12, 2022 which was a total loss for the residents. Reported on Cascade Fire Community Fund, the nonprofit entity, providing \$500.00 to the family. Reported final documentation was sent to Firehouse Subs Public Safety Foundation for the grant received in the amount of \$16,020.00 for vehicle extrication tools. Reported on applying for an Idaho Department of Parks and Recreation grant for an enclosed trailer that requires a twenty percent match in the amount of \$3,650.00. Larry Scarborough requested Title III funding be explored to purchase a snowmobile.

Keri Rueth reported on the Idaho Emergency Medical Services Bureau grant opening. Reported the grant application has changes and a mandatory webinar requirement and the equipment grant amount increased from \$30,000.00 to \$40,000.00. Reported the new ambulance is scheduled for a completion date of April 2022.

Larry Scarborough reported on the Idaho State Fire Commissioners' Association 40<sup>th</sup> Annual Conference March 24 to 27, 2022 in Boise at The Riverside Inn. Reviewed the agenda and recommended the Fire Chief and Emergency Medical Services Director attend the post-traumatic stress injury/post-traumatic stress disorder presentation by Silouan Green, and the Ballot Measure Bootcamp and Communicating to Win Ballot Measure presentations by Liz Loomis Consulting held on Friday, March 25, 2022. Reported on Yellow Pine Fire Department donating search and rescue equipment and vehicle extrication equipment to Valley County Search and Rescue. Reported on the plan to station a Valley County Search and Rescue truck in Yellow Pine and to obtain approval to be an emergency medical services Quick Response Unit. Reported on Valley County Search and Rescue purchasing insurance coverage after being informed nothing was insured through Valley County and cannot be insured through Valley County.

The Agreement for Ambulance and Medical Transportation Billing Services with Cammack Medical Billing, Inc. was reviewed. Keri Rueth reported no changes to the agreement. Mike Arnold made a motion to enter into the annual Agreement for Ambulance and Medical Transportation Billing Services with Cammack Medical Billing, Inc., in the amount of 7.5 percent of the monthly revenue received by the provider on accounts billed by Cammack Medical Billing, Inc., and Larry Scarborough seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 688 Warm Lake Road, for Charles and Barbara Jamerson, for the period January 1, 2022 to December 31, 2022, in the amount of \$131.70, and Mike Arnold seconded the motion. Motion carried.



Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 700 Warm Lake Road, for Susan Leeper, for the period January 1, 2022 to December 31, 2022, in the amount of \$380.03, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 231 Tripod View Drive, for Jan W. and Tammy de Weerd Trust, for the period January 1, 2022 to December 31, 2022, in the amount of \$220.57, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 151 Pointes Road, for John and Donna L. Stellmon, for the period January 1, 2022 to December 31, 2022, in the amount of \$362.43, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 9756 Harnden Drive, for Thomas M. Sheehan Living Trust and Sydne F. Sheehan, for the period January 1, 2022 to December 31, 2022, in the amount of \$115.72, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 9817 Highway 55, for Brennon and Jerrilyn Newell, for the period January 1, 2022 to December 31, 2022, in the amount of \$180.80, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 351 Duffers Lane, for Charles and Carolyn Gowing, for the period January 1, 2022 to December 1, 2022, in the amount of 155.05, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 9822 Highway, for James and Terry Hewitt, for the period January 1, 2022 to December 31, 2022, in the amount of \$352.88, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 9793 Edna Place, for Ronald and Denise Findley, for the period January 1, 2022 to December 31, 2022, in the amount of \$221.84, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 9780 Moore Drive, for Shiverick Family Trust, for the period January 1, 2022 to December 31, 2022, in the amount of \$145.05, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 730 Warm Lake Road, for Montego Properties LC, for the period January 1, 2022 to December 31, 2022, in the amount of \$174.99, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 135 Pointes Road, for Rebecca Jane Blair Revocable Trust, for the period January 1, 2022 to December 31, 2022, in the amount of \$300.62, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 56 Smith's Ferry Drive, for Michael and Danielle Hudson-Drake, for the period January 1, 2022 to December 31, 2022, in the amount of \$270.09, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 167 Pointes Road, for Stephen and Cindy Bramel, for the period January 1, 2022 to December 31, 2022, in the amount of \$72.89, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 9596 Packer John Road, for Steven and Angeline Simmons, for the period January 1, 2022 to December 31, 2022, in the amount of \$106.80, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 9734 Moore Drive, for Jason and Jeanne Wendland, for the period January 1, 2022 to December 31, 2022, in the amount of \$249.12, and Mike Arnold seconded the motion. Motion carried.

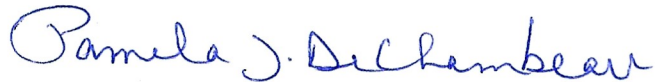
The notice of regular meetings was reviewed and Larry Scarborough requested the notice include the agenda is posted on the District website [cascaderuralfire.com](http://cascaderuralfire.com). Mike Arnold made a motion to approve the notice of regular meetings that states the fire district regular meetings are held on the second Thursday of each month at the 109 East Pine Street fire station at 5:30 p.m., with the discussed above addition that the agenda is posted on the District website [cascaderuralfire.com](http://cascaderuralfire.com), and Larry Scarborough seconded the motion. Motion carried.

Keri Rueth reported on a patient and presented a letter from the patient requesting the balance due of \$423.30 be forgiven. Larry Scarborough made a motion to forgive the balance due in the amount of \$423.30, and Mike Arnold seconded the motion. Motion carried. Keri Rueth reported on and presented a past due emergency medical services billing for incident 21-259 in the amount of \$1,157.00. Mike Arnold made a motion to write off the balance due for incident 21-259 in the amount of \$1,157.00, and Larry Scarborough seconded the motion. Motion carried. Keri Rueth reported on and presented a past due emergency medical services billing for incident 21-103. Larry

Scarborough made a motion to send the past due emergency medical services billing for incident 21-103 to the collection agency, and LaDawn Saxton seconded the motion.  
Motion carried.

There being no further business, the regular commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 6:35 p.m.

Respectfully submitted,



Pamela J. DeChambeau  
Secretary/Treasurer

Approved:



Larry V. Scarborough  
Chairperson