

**CASCADE RURAL FIRE PROTECTION DISTRICT  
REGULAR COMMISSIONER'S MEETING MINUTES  
June 10, 2021**

The commissioner's meeting of the Cascade Rural Fire Protection District was called to order by Commissioner Larry Scarborough at 5:30 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Services Director Keri Rueth and Secretary / Treasurer Pam DeChambeau.

A motion was made by Mike Arnold to amend the agenda and add Executive Session to consider personnel matters and Life Star Ambulance Agreement because these were posted on the agenda less than forty-eight hours prior to the meeting, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Mike Arnold to approve the agenda as amended, and LaDawn Saxton seconded the motion. Motion carried.

Steven Hull reported errors in amounts and requested the correction; a \$1,200.00 offer for the 2001 American General Fire Truck and a \$2,000.00 offer for the 1993 American General Fire Truck. A motion was made by Larry Scarborough to approve the minutes of the May 13, 2021 regular Commissioner's meeting with the above correction, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to approve the Treasurer's Report and payment of the bills dated June 10, 2021, and LaDawn Saxton seconded the motion. Motion carried.

**UNFINISHED BUSINESS:**

Steven Hull reported the 1993 American General Fire Truck declared surplus property was sold, paid for, picked-up and taken off insurance. Reported the 2001 American General Fire Truck declared surplus property was sold, paid for, and will be picked-up when new tires are received and is at the Clear Creek Fire Sub-Station. Reported on coordinating with an interested buyer for the 1992 Kovatch Fire Truck. Reported on attending the Idaho Fire Chief's Association annual conference in Sun Valley May 13 to 16, 2021. Reported the conference was well attended, the association is growing, and it was good networking. Reported on discussing House Bill 389 at the conference which limits the increase in the maximum property tax budget to less than or equal to eight percent.

Keri Rueth reported the Idaho Emergency Medical Services grant application for a new ambulance was submitted with a letter of support from Valley County and the

notification of an award of a grant should be in July 2021. Reported the LUCAS device, a mechanical chest compression-decompression system, was received, employees trained to operate the device, and the device is in-service. Reported the LUCAS device cost \$15,350.00 and a grant from Idaho Emergency Medical Services in the amount of \$11,000.00 was received for the purchase of the cardiopulmonary resuscitation device. Reported Medical Director Dr. Sturkie renewed his controlled substance certification for three years in the amount of \$888.00. Reported the Department will apply for controlled substance certification with the Drug Enforcement Administration in three years.

### **NEW BUSINESS:**

Steven Hull reported 40 incidents for the month of May 2021 and reported the average is 32 for May. Reported on two residents in the District who received a Valley County Fire Working Group Firewise Grant in the amount of \$500.00 to remove fuels around their property that can create increased heat and exposure to their home in the event of a grass, brush, or forest fire. Reported the residents placed gravel around the foundation of a new home and gravel around the perimeter of a cabin. Reported on fire extinguisher training at North Shore Lodge and on donating surplus fire hose to the lodge. Reported a good deal of time was spent working on developing the five-member City of Cascade Impact Fee Advisory Committee. Reported on the difficulty filling the two members who need to be in the business of development, building, or real estate. Reported July 1<sup>st</sup> the law changes about the Impact Fee Advisory Committee to, members must be residents of the city not just property owners.

Keri Rueth reported on volunteer employees Jeff and Ann Forster requesting to be an advanced life support quick response unit in Yellow Pine and on the Idaho Emergency Medical Services requirements for approval of the quick response unit. Steven Hull reported on meeting with Yellow Pine Fire District and reported the District's mission is to provide fire protection within the 240 acres of the Yellow Pine Fire District. Reported on informing the Fire District that Emergency Medical Services are provided to Yellow Pine by Cascade Rural Fire Protection District through a contract with Valley County. Keri Rueth reported on the Idaho Harm Reduction Project for opioid responses and reported on applying for and receiving twenty vials of Narcan, nasal sprays and opioid response kits. Reported two Paramedics / Firefighters completed Advance Cardiovascular Life Support and Pediatric Advanced Life Support renewal certification. Reported the Valley County Emergency Medical Services Administrative Council meeting will be held at the fire station next Thursday.

Keri Rueth reported there were no past due emergency medical services billings received from our billing service company for April 2021 and May 2021.

Steven Hull presented the Forest Service Annual Operating Plan and reported the plan attaches to the five-year Cooperative Fire Agreement with the Forest Service that expires March 31, 2022. Reported on the Operating Plan having a map of our Fire District and on a shared response plan being developed where our Fire District boundaries adjoin the forest. Reported on his work looking into and clarifying the Cost Share Agreement

negotiated for an incident in the Cooperative Fire Agreement. A motion was made by Larry Scarborough to approve Forest Service Annual Operating Plan, and LaDawn Saxton seconded the motion. Motion carried.

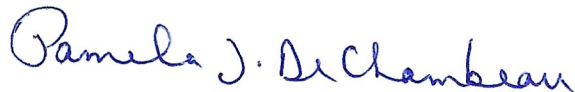
The agreement for audit services with Zwygart John & Associates for the year October 1, 2020 to September 30, 2021, in the amount of \$4,300.00, a two hundred (200) dollar increase in the fee charged last year, was reviewed. A motion was made by Larry Scarborough to approve the agreement for audit services for the year October 1, 2020 to September 30, 2021 with Zwygart John & Associates in the amount of \$4,300.00, and LaDawn Saxton seconded the motion. Motion carried.

A motion was made by Larry Scarborough to enter executive session pursuant to Idaho Code 74-206 (1) (b), and LaDawn Saxton seconded the motion. Roll call vote: Larry Scarborough, aye; LaDawn Saxton, aye; Mike Arnold, aye. Motion carried. Executive session convened at 5:59 p.m. to consider personnel matters. A motion was made by Larry Scarborough to exit executive session, and LaDawn Saxton seconded the motion. Roll call vote: Larry Scarborough, aye; LaDawn Saxton, aye; Mike Arnold, aye. Motion carried. Executive session adjourned at 6:11 p.m. No decisions were made in executive session.

Keri Rueth reported on the Life Star Ambulance Agreement to provide a non-transport stand-by emergency medical service for the North Fork Championship, a kayaking competition event held on the North Fork Payette River. Reported on her work on her requested changes to the first agreement presented from Life Star Ambulance and discussed the roster for the event. A motion was made by Larry Scarborough to enter into the Life Star Ambulance Agreement for the North Fork Championship event, and Mike Arnold seconded the motion. Motion carried.

There being no further business, the regular commissioner's meeting of the Cascade Rural Fire Protection District was adjourned at 6:20 p.m.

Respectfully submitted,



Pamela J. DeChambeau  
Secretary/Treasurer

Approved:



Larry V. Scarborough  
Chairman