

**CASCADE RURAL FIRE PROTECTION DISTRICT  
COMMISSIONER'S MEETING MINUTES  
July 13, 2023**

Commissioner Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:30 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Services Director Keri Rueth, and Secretary / Treasurer Pam DeChambeau.

Larry Scarborough made a motion to amend the agenda and add Executive Session at the end of the regular meeting, and LaDawn Saxton seconded the motion.

Mike Arnold made a motion to approve the agenda with the addition of the Executive Session, and Larry Scarborough seconded the motion. Motion carried.

LaDawn Saxton made a motion to approve the minutes of the June 8, 2023 regular Commissioner's meeting, and Larry Scarborough seconded the motion. Motion carried.

Mike Arnold made a motion to approve the Treasurer's Report as presented and payment of the bills dated July 13, 2023, and LaDawn Saxton seconded the motion. Motion carried.

**UNFINISHED BUSINESS:**

Steven Hull reported an update on the Valley County Emergency Medical Services District holding an election in November 2023 to dissolve the current district and create a new district with a higher tax levy rate. Reported on meeting with the Idaho State Tax Commission and confirming if the current district is dissolved it must assume the existing tax levy rate of .012 percent. Reported there must be a separate question on the ballot to increase the tax levy rate to .04 percent which requires a super majority vote. Reported the question to form a new district requires a simple majority, more than half the votes cast. Reported to override the tax levy rate to .04 percent requires a super majority, a number of votes above a certain percentage, 67 percent. Reported property owners pay \$12.00 per \$100,000 of taxable value and the new emergency medical services district would cost property owners \$40 per \$100,000 of taxable value. Discussed the benefit of forming the new emergency medical services district is that the Valley County Commissioners will not be the Board of Commissioners of the Emergency Medical Services District. Reported on the need and benefit of an experienced, elected, and supportive Board of Commissioners. Reported on working on being put on the Valley County Planning and Zoning Commissioners meeting agenda to hold a public hearing to establish Cascade Rural Fire Protection District Impact Fees within the County. Reported the Valley County Planning and Zoning Commission will make a recommendation to the Valley County Commissioners and then the Valley County Commissioners will put the item on their meeting agenda for final approval.

Keri Rueth reported on receipt of an Idaho Bureau of Emergency Medical Services and Preparedness grant to purchase a hand-held carbon monoxide monitor for fire alarm and carbon monoxide monitor alarm responses, and for a patient, and to purchase two carbon

monoxide monitor attachments for each ambulance's existing monitor to detect carbon monoxide poisoning in a patient.

**NEW BUSINESS:**

Steven Hull reported forty-eight (48) incidents for the month of June 2023, and reported the average for June is forty-three (43) incidents. Reported the Pano smoke detection cameras placed at Snow Bank Federal Aviation Administration radar facility, the water tower in the City of Cascade, and No Business Lookout are operating and notifications are being sent.

Keri Rueth reported on declaring the Zoll AutoPulse Resuscitation System surplus property and granting to East Boise County Ambulance. Reported the device was donated to the department by McCall Hospital five or six years ago. Reported on having two LUCAS devices for each ambulance after receipt of Idaho Bureau of Emergency Medical Services and Preparedness grants. Reported on reaching out to emergency medical services agencies in need and on East Boise County out of Idaho City responding. Reported the device is valued at \$2,500.

The Idaho Independent Intergovernmental Authority amended and restated Joint Powers Agreement and Declaration of Trust & Participation Agreement was discussed. Larry Scarborough made a motion to approve the Idaho Independent Intergovernmental Authority amended and restated Joint Powers Agreement & Declaration of Trust & Participation Agreement, and authorize the Fire Commissioner Chairperson to sign, and Mike Arnold second the motion. Motion carried.

Resolution 23-08 declaring the Zoll AutoPulse Resuscitation System, Model 100 Platform, serial number 22541, surplus property, and granting to East Boise County Ambulance in the public interest was reviewed. Mike Arnold made a motion to approve Resolution 23-08 declaring the Zoll AutoPulse Resuscitation System surplus property and granting to East Boise County Ambulance in the public interest, and Larry Scarborough seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 188 Pointes Road, for Ryan and Nicole Jacobson, for the period July 13, 2023 to December 31, 2023, in the amount of \$49.15, and LaDawn Saxton seconded the motion. Motion carried.

Steven Hull presented the proposed 2023-2024 budget. Reviewed the maximum property tax that can be levied which is the three percent (3%) base budget growth, the new construction allowable increase, the annexation allowable increase, and the forgone amount to be recovered, in the total amount of \$16,398. Proposed an increase in Sales Tax revenue to \$20,000 and in interest income to \$30,000. Reviewed the anticipated grant revenue in the amount of \$4,000 for an Idaho Bureau of Emergency Medical Services and Preparedness grant for a ventilator, \$271,450 for an Assistance to Firefighters grant for a Type VI wildland engine, and \$4,510.00 for a Stibnite Foundation Company grant for handheld radios. Reviewed the decrease in contract services revenue because of the annexation of the twenty-one (21) lots in Lake Ridge Subdivision, and the decreased contract services revenue received from the Y-Camp at Horsethief Reservoir



because of the change in the property's value and the decrease in the fire district's property tax levy rate. Reported the proposed contract services revenue from Valley County Emergency Medical Services District is increased in the amount of the three percent (3%) base budget growth, and reported the number could change and increase depending on what the Emergency Medical Services District Board approves at their budget workshop meeting. Reported the proposed fund balance revenue is for the Assistance to Firefighters grant match in the amount of \$26,500 for a Type VI wildland engine. Reported the proposed fund balance revenue is from the payment received in lieu of taxes from Valley County for an increase in wages. Reported the payment received in lieu of taxes will fund the increase in wages to March 2025. Reported a proposed three percent (3%) increase in wages. Presented a pay structure with steps based on certifications and qualifications to implement in the near future. Reported pay will increase when certifications and performance reviews are completed. Reported a Paramedic / Firefighter is paid twelve percent (12%) higher than an Emergency Medical Technician / Firefighter. Reported the Public Employees Retirement System of Idaho's (PERSI) public safety member employer contribution rate increased from 13.26 percent to 13.98 percent. Reported an increase in health insurance costs of approximately 6.1 percent. Reported a proposed increase in training, legal and audit, communications, and workman's compensation expenses. Reported a proposed decrease in fuel, building repair and maintenance, and medical equipment expenses. Reported the proposed contract amount to be requested from Valley County Emergency Medical Services District to provide ambulance services will be increased \$200,000 to \$400,000. Reported on the plan to continue to increase wages.

Larry Scarborough made a motion to enter executive session pursuant to Idaho Code 74-206 (1) (b), and LaDawn Saxton seconded the motion. Roll call vote: Larry Scarborough, aye; LaDawn Saxton, aye; Mike Arnold, aye. Motion carried. The executive session convened at 6:20 p.m. to consider personnel matters. Larry Scarborough made a motion to exit the executive session, and LaDawn Saxton seconded the motion. Roll call vote: Larry Scarborough, aye; LaDawn Saxton, aye; Mike Arnold, aye. Motion carried. The executive session adjourned at 6:44 p.m. No decisions were made in the executive session.

There being no further business, the commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 6:45 p.m.

Respectfully submitted,



Pamela J. DeChambeau  
Secretary/Treasurer

Approved:



Larry V. Scarborough  
Chairperson