

**CASCADE RURAL FIRE PROTECTION DISTRICT  
COMMISSIONER'S MEETING MINUTES  
January 11, 2024**

Commissioner Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:30 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Services Director Keri Rueth, and Secretary / Treasurer Pam DeChambeau.

LaDawn Saxton made a motion to approve the agenda, and Mike Arnold seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the minutes of the December 14, 2023 regular Commissioner's meeting, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the Treasurer's Report and payment of the bills dated January 11, 2024, and Mike Arnold seconded the motion. Motion carried.

**UNFINISHED BUSINESS:**

Steven Hull reported on the repairs being completed to the Rescue Truck taken to Burns Oregon Ford and reported the repairs should be completed soon. Reported on work done with different manufacturers of rescue trucks and reported on different designs, chassis, and shelving for operations. Reported on gathering different rescue truck builds right now. Reported on requesting specifications and costs for heavy extrication tools and for heavy rescue tools from manufacturers. Reported on the new rescue truck build being able to house those tools and not be cluttered or overweight. Reported on waiting for the dimensions to see what type of new rescue truck build is required. Reported his plan for the heavy extrication tools is to present a plan to Perpetua Resources for funding for those tools and a portion of the new rescue truck. Discussed the size of the new rescue truck build related to the parking bay dimensions and for drivability in the canyon.

Keri Rueth reported on the work done with Systems Design West for billing and payment processing of emergency medical services patient transport services. Requested and received approval to write off balances of \$5.00 dollars or less. Requested and received approval to waive the balance due after receipt of the health insurance benefit payment for fire department employees. Reported a charity application will be offered to fire department volunteer employees. Reported on the last five years of payments received from the collection agency, and requested and received approval to discontinue sending past due emergency medical services billings to the collection agency.

**NEW BUSINESS:**

Steven Hull presented the breakdown by type and month for the 419 incidents in 2023. Reported twenty-seven (27) incidents for the month of December 2023, reported the average for December is thirty-three (33), reported 419 incidents for 2023, and reported the seven year annual average is 432. Reported on the number of incidents in December 2023 being lower than in December 2022. Reported in 2023 the busiest day of the week was Saturday, and the busiest time of the day was 11 a.m. and 5 p.m. Reported on two employees attending ice rescue training in Meridian, on ordering ice rescue equipment, and reported the two employees will instruct the ice rescue training to the rest of the employees. Reported on online Fire Fighter I and Firefighter II training started last month and reported skills testing will be held at the end of March.

Keri Rueth reported in the last five years \$2,203.95 was received from the collection agency. Reported on attending the Valley Countywide Emergency Medical Services District Commissioner's meeting yesterday and reported on taxing district legal paperwork required. Reported on discussing a levy rate increase election, a permanent tax levy rate increase measure which must pass by a two-thirds supermajority, and a temporary tax levy rate increase measure which must pass by more than half simple majority. Reported ballot language must be submitted Friday, March 22, 2024 for a Tuesday, May 21, 2024 election date.

Mike Arnold made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 231 Tripod View Drive, for Jan W. and Tammy de Weerd Trust, for the period January 1, 2024 to December 31, 2024, in the amount of \$263.69, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 9817 Highway 55, for Brennon and Jerrilyn Newell, for the period January 1, 2024 to December 31, 2024, in the amount of \$153.38, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 301 Horsethief Road, for the Y Camp at Horsethief, for the period January 1, 2024 to December 31, 2024, in the amount of \$2,992.33, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 9822 Highway, for James and Terry Hewitt, for the period January 1, 2024 to December 31, 2024, in the amount of \$330.64, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 135 Pointes Road, for Rebecca Jane Blair Revocable Trust, for the period January 1, 2024 to December 31, 2024, in the amount of \$290.25, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 56 Smith's Ferry Drive, for Michael and Danielle Hudson-Drake, for the period January 1, 2024 to December 31, 2024, in the amount of \$187.01, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 9734 Moore Drive, for Jason and Jeanne Wendland, for the period January 1, 2024 to December 31, 2024, in the amount of \$219.59, and LaDawn Saxton seconded the motion. Motion carried.

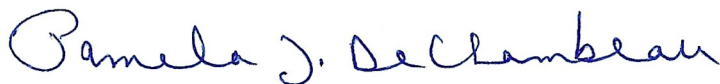
Mike Arnold made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 143 Pointes Road, for Roger and Linda Wilson, for the period January 1, 2024 to December 31, 2024, in the amount of \$535.43, and LaDawn Saxton seconded the motion. Motion carried.

The notice of regular meetings was reviewed. Larry Scarborough made a motion to approve the notice of regular meetings that states the fire district regular meetings are held on the second Thursday of each month at the 109 East Pine Street fire station at 5:30 p.m., for 2024, and Mike Arnold seconded the motion. Motion carried.

The agreement for audit services with Zwygart John & Associates for the year October 1, 2022 to September 30, 2023, in the amount of \$4,900.00, a three hundred (300) dollar increase in the fee charged last year, was reviewed. Larry Scarborough made a motion to approve the agreement for audit services for the year October 1, 2022 to September 30, 2023 with Zwygart John & Associates in the amount of \$4,900.00, and LaDawn Saxton seconded the motion. Motion carried.

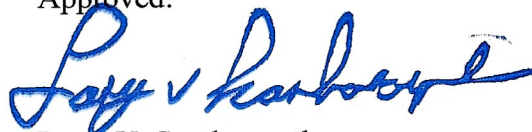
There being no further business, the commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 6:15 p.m.

Respectfully submitted,



Pamela J. DeChambeau  
Secretary/Treasurer

Approved:



Larry V. Scarborough  
Chairperson