

**CASCADE RURAL FIRE PROTECTION DISTRICT
SPECIAL COMMISSIONER'S MEETING MINUTES
October 16, 2023**

Valley County Chairperson Elting Hasbrouck called the special joint meeting for the joint public hearing of the Valley County Commissioners, Cascade Rural Fire Protection District, Donnelly Rural Fire Protection District, and McCall Fire Protection District to order at 1:38 p.m. at the Valley County Courthouse, 219 North Main Street, Cascade.

The following Valley County officials were present: Chairperson Elting Hasbrouck, Commissioner Sherry Maupin, Commissioner Neal Thompson. And Clerk Douglas Miller. The following Cascade Rural Fire Protection District officials were present: Chairperson Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, and Secretary / Treasurer Pam DeChambeau. The following Donnelly Rural Fire Protection District officials were present: Chairperson James Daniel, Commissioner Melissa Maini, Commissioner Clint Swain, and Fire Chief Juan Bonilla. The following McCall Fire Protection District officials were present: Chairperson Sadie Noah, Commissioner Jeremy Olson, Commissioner Nicholas Erekson and Fire Chief Garrett de Jong.

Valley County Clerk Doug Miller reported on the publication of the notice of the agenda for the meeting which was posted on the Valley County website and the local paper The Star-News.

Chairperson Elting Hasbrouck requested that the Cascade Rural Fire Protection District be called to order and present a report regarding meeting posting and publication of public hearing.

Cascade Rural Fire Protection District Secretary/Treasurer Pam DeChambeau reported the agenda was posted Friday, October 13, 2023 at the Fire Station and on the Fire District website.

Chairman Elting Hasbrouck requested the Donnelly Rural Fire Protection District be called to order and present a report regarding meeting posting and publication of public hearing.

Donnelly Rural Fire Protection District Fire Chief Juan Bonilla provided a report regarding publication of the agenda for the joint meeting and public hearing.

Chairperson Hasbrouck requested that the McCall Fire Protection District be called to order and present a report regarding meeting posting and publication of public hearing.

McCall Fire Protection District Chairperson Sadie Noah called to order the McCall Fire Protection District Board. McCall Fire Protection District Commissioner Nicholas Erekson made a motion to accept the agenda as posted and open the joint meeting. No

further discussion, motion passed to accept the agenda as posted and open the joint meeting for the McCall Fire Protection District Board.

Donnelly Rural Fire Protection District Chairperson Jim Daniel called to order the Donnelly Rural Fire Protection District Board. Donnelly Rural Fire Protection Commissioner Melissa Maini made a motion to open the joint meeting and accept the agenda as posted, and Donnelly Rural Fire Protection District Fire Commissioner Clint Swain seconded the motion. Motion carried.

Cascade Rural Fire Protection District Chairperson Larry Scarborough called to order the Cascade Rural Fire Protection District Board. Cascade Rural Fire Protection Chairperson Larry Scarborough made a motion to open the joint meeting and accept the agenda as posted, and Cascade Rural Fire Protection District Fire Commissioner LaDawn Seconded the motion. Motion carried.

Cascade Rural Fire Protection District Chairperson Larry Scarborough made a motion to allow Valley County Chairperson Elting Hasbrouck to conduct the joint meeting, and McCall Fire Protection District Chairperson Sadie Noah seconded the motion. Motion carried.

Valley County Chairperson Elting Hasbrouck opened the joint public hearing of the Valley County Commissioners and the Cascade, Donnelly, and McCall Fire Commissioners at 1:41 p.m. and advised that the first matter of business was to receive comments regarding the adoption of the Cascade Rural Fire Protection District Impact Fee Study and Capital Improvement Plan Final Report June 2, 2022, the Donnelly Rural Fire Protection District Impact Fee Study and Capital Improvement Plan Final Report June 2023, and the McCall Fire Protection District Impact Fee Study and Capital Improvement Plan Final Report June 2022. Advised that the second part of the public hearing was to receive comments regarding the intent to establish new development impact fees. Advised the Cascade Rural Fire Protection District Development Impact Fee would be \$2,891 per unit for new residential structures and \$1.16 per square foot for new non-residential structures. Advised the Donnelly Rural Fire Protection District Development Impact Fee would be \$1,796 per unit for new residential structures and \$0.72 per square foot for new non-residential structures. Advised the McCall Fire Protection District Development Impact Fee would be \$1,845 per unit for new residential structures and \$0.74 per square foot for new non-residential structures.

Valley County Chairperson Elting Hasbrouck asked to hear testimony from proponents related to the public hearing. Mr. James Stewart, Cascade, Idaho, provided testimony to the Commissioners as a proponent.

Valley County Chairperson Elting Hasbrouck asked to hear testimony from anyone who was uncommitted. There was no testimony from anyone who was uncommitted.

Valley County Chairperson Elting Hasbrouck asked to hear testimony from anyone who was opposed. There was no testimony from anyone who was opposed.

Valley County Chairman Elting Hasbrouck closed the public hearing at 1:44 p.m., and brought the matter back to the Commissioners for deliberations.

Valley County Commissioner Sherry Maupin made a motion to adopt Valley County Resolution No. 24-02 approving the Cascade Rural Fire Protection District Impact Fee Study Fee Study and Capital Improvement Plan Final Report June 2, 2022, the Donnelly Rural Fire Protection District Impact Fee Study and Capital Improvement Plan Final Report June 2023, and the McCall Fire Protection District Impact Fee Study and Capital Improvement Plan Final Report June 2022, and Valley County Commissioner Neal Thompson seconded the motion. Motion passed to adopt Valley County Resolution No. 24-02 approving the Cascade Rural Fire Protection District Impact Fee Study Fee Study and Capital Improvement Plan Final Report June 2, 2022, the Donnelly Rural Fire Protection District Impact Fee Study and Capital Improvement Plan Final Report June 2023, and the McCall Fire Protection District Impact Fee Study and Capital Improvement Plan Final Report June 2022.

Valley County Chairperson Elting Hasbrouck read Valley County Resolution No. 24-03 authorizing the Chairperson of the Valley County Board of Commissioners and the Valley County Clerk to execute the Valley County/Cascade Rural Fire Protection District Intergovernmental Agreement and Joint Powers Agreement, the Valley County/Donnelly Rural Fire Protection District Intergovernmental Agreement and Joint Power Agreement, and the Valley County/McCall Fire Protection District Intergovernmental Agreement and Joint Powers Agreement for the collection and expenditure of Development Impact Fees for Fire District Systems Improvements as identified in each of their Capital Improvement Plans. Valley County Commissioner Neal Thompson made a motion to adopt Resolution No. 24-03, and Valley County Commissioner Sherry Maupin seconded the motion. Motion passed to adopt Valley County Resolution No. 24-03 authorizing the Chairperson of the Valley County Board of Commissioners and the Valley County Clerk to execute the Valley County/Cascade Rural Fire Protection District Intergovernmental Agreement and Joint Powers Agreement, the Valley County/Donnelly Rural Fire Protection District Intergovernmental Agreement and Joint Power Agreement, and the Valley County/McCall Fire Protection District Intergovernmental Agreement and Joint Powers Agreement for the collection and expenditure of Development Impact Fees for Fire District Systems Improvements.

Valley County Chairperson Elting Hasbrouck turned the meeting over to Cascade Rural Fire Protection District.

Cascade Rural Fire Protection District Chairperson Larry Scarborough read Resolution No. 24-01 approving the Cascade Rural Fire Protection District Impact Fee Study and Capital Improvement Plan Final Report – June 2, 2022. Cascade Rural Fire Protection District Commissioner Mike Arnold made a motion to approve Resolution No 24-01 approving the Cascade Rural Fire Protection District Impact Fee Study and Capital Improvement Plan Final Report – June 2, 2022, and Cascade Rural Fire Protection District Chairperson Larry Scarborough seconded the motion. Motion carried.

Cascade Rural Fire Protection District Chairperson Larry Scarborough read Resolution No. 24-02 approving and authorizing the Chairperson and District Secretary to execute on behalf of the Board of Commissioners that certain Agreement with Valley County entitled the "Valley County/Cascade Rural Fire Protection District Intergovernmental Agreement and Joint Powers Agreement For the Collection and Expenditure of Development Impact Fees for Fire Protection District Systems Improvements. Cascade Rural Fire Protection District Commissioner Mike Arnold made a motion to approve Resolution No. 24-02 approving and authorizing the Chairperson and District Secretary to execute on behalf of the Board of Commissioners that certain Agreement with Valley County entitled the "Valley County/Cascade Rural Fire Protection District Intergovernmental Agreement and Joint Powers Agreement For the Collection and Expenditure of Development Impact Fees for Fire Protection District Systems Improvements, and Cascade Rural Fire Protection District Commissioner LaDawn Saxton seconded the motion. Motion carried.

Cascade Rural Fire Protection District Chairperson Larry Scarborough read Resolution No. 24-03 establishing and providing for Fire District Development Impact Fee Policies inclusive of Findings; providing for compliance with the Valley County Development Impact Fee Ordinance and the Valley County/Cascade Rural Fire Protection District Intergovernmental Agreement and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire Protection District Systems Improvements; and providing for the establishment of the Valley County/Cascade Rural Fire Protection District Development Impact Fee Capital Projects Trust Fund and its administration; and providing for the Fire District Budget Process for Expenditure of funds from the Valley County/Cascade Rural Fire Protection District Development Impact Fee Capital Projects Trust Fund; and providing for and establishing the office and duties of the District Administrator; and providing for the annual audit of each development impact fee capital projects trust fund established by the District. Cascade Rural Fire Protection District Commissioner Mike Arnold made a motion to approve Resolution No. 24-03 providing for Fire District Development Impact Fee Policies inclusive of Findings; providing for compliance with the Valley County Development Impact Fee Ordinance and the Valley County/Cascade Rural Fire Protection District Intergovernmental Agreement and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire Protection District Systems Improvements; and providing for the establishment of the Valley County/Cascade Rural Fire Protection District Development Impact Fee Capital Projects Trust Fund and its administration; and providing for the Fire District Budget Process for Expenditure of funds from the Valley County/ Cascade Rural Fire Protection District Development Impact Fee Capital Projects Trust Fund; and providing for and establishing the office and duties of the District Administrator; and providing for the annual audit of each development impact fee capital projects trust fund established by the District, and Cascade Rural Fire Protection District Commissioner LaDawn Saxton seconded the motion. Motion carried.

Cascade Rural Fire Protection District Chairman Larry Scarborough relinquished the chair to the chairperson of the Donnelly Rural Fire Protection District for this portion of the meeting.

Donnelly Rural Fire District Commissioner Melissa Maini made a motion to approve Resolution 2023-11 to enter into Valley County/Donnelly Rural Fire Protection District Intergovernmental Agreement and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements by and between Valley County and the Donnelly Rural Fire Protection District. Donnelly Rural Fire District Commissioner Clint Swain seconded the motion. Motion passed to approve Resolution 2023-11 to enter into Valley County/Donnelly Rural Fire Protection District Intergovernmental Agreement and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements by and between Valley County and the Donnelly Rural Fire Protection District.

Donnelly Rural Fire District Commissioner Melissa Maini made a motion to approve Resolution 2023-10 to approve and adopt Donnelly Rural Fire Protection District Impact Fee Study and Capital Improvement Plan Final Report. Donnelly Rural Fire District Commissioner Clint Swain seconded the motion. Motion passed to approve Resolution 2023-10 to approve and adopt Donnelly Rural Fire Protection District Impact Fee Study and Capital Improvement Plan Final Report.

Donnelly Rural Fire District Commissioner Melissa Maini made a motion to approve Resolution 2023-12 to approve and adopt Donnelly Rural Fire Protection District/Valley County Development Impact Fee Policies. Donnelly Rural Fire District Commissioner Clint Swain seconded the motion. Motion passed to approve Resolution 2023-12 to approve and adopt Donnelly Rural Fire Protection District/Valley County Development Impact Fee Policies.

Donnelly Rural Fire Protection District Chairperson James Daniel relinquished the chair to the chairperson of the McCall Fire Protection District for this portion of the joint meeting.

McCall Rural Fire District Chair Sadie Noah read into the record that the McCall Rural Fire District adopted Resolution 2022-05 to approve and adopt McCall Fire Protection District Impact Fee Study and Capital Improvement Plan Final Report on August 10, 2022.

McCall Rural Fire District Chair Sadie Noah presented Resolution 2023-11 to enter into Valley County/McCall Fire Protection District Intergovernmental Agreement and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements. McCall Rural Fire District Commissioner Nicholas Erikson made a motion to approve Resolution 2023-11, and McCall Rural Fire District Commissioner Jeremy Olson seconded the motion. Motion passed to approve Resolution 2023-11 to enter into Valley County/McCall Fire Protection District Intergovernmental

Agreement and Joint Powers Agreement the Collection and Expenditure of Development Impact Fees for Fire District Systems Improvements

McCall Rural Fire District Chair Sadie Noah presented Resolution 2023-12 to amend the McCall Fire Protection District Policy Code by the addition thereto of a new Title 25 McCall Fire Protection District/Valley County Development Impact Fee Polices. McCall Rural Fire District Commissioner Nicholas Ereksen made a motion to approve Resolution 2023-12, and McCall Rural Fire District Commissioner Jeremy Olson seconded the motion. Motion passed to approve Resolution 2023-12 to amend the McCall Fire Protection District Policy Code by the addition thereto of a new Title 25 McCall Fire Protection District/Valley County Development Impact Fee Polices.

McCall Rural Fire District Chair Sadie Noah adjourned all the joint meetings of the fire protection district and turned the meeting back to the Valley County Board of County Commissioners.

Mr. William Gigray advised that the collection of impact fees would not begin until November 16, 2023, and responded to questions related to the collection of impact fees and distribution of impact fees. He also provided guidance if the public has questions or concerns regarding the impact fee administration in which those questions would be routed to the local fire districts administrators. It was requested that the fire districts provide the commissioners with contact information for all the administrators.

There being no further business, the special joint meeting for the joint public hearing of the Valley County Commissioners, Cascade Rural Fire Protection District, Donnelly Rural Fire Protection District, and McCall Fire Protection District adjourned at 2:07 p.m.

Respectfully submitted,



Pamela J. DeChambeau
Secretary/Treasurer

Approved:



Larry V. Scarborough
Chairperson