

**CASCADE RURAL FIRE PROTECTION DISTRICT  
SPECIAL COMMISSIONER'S MEETING MINUTES  
July 28, 2021**

Larry Scarborough called the special commissioner's meeting of the Cascade Rural Fire Protection District to order at 6:05 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, and Secretary / Treasurer Pam DeChambeau.

Larry Scarborough made a motion to approve the agenda, and LaDawn Saxton seconded the motion. Motion carried.

Steven Hull presented the proposed budget for October 1, 2021 to September 30, 2022. Distributed and reviewed the worksheet showing the maximum property tax allowed to be levied. Reported \$343,485 is the highest property tax budget over the last three years, \$10,305 is the three percent growth, and \$5,419 is the new construction roll value. Reported \$3,593 of the accumulated \$8,100 in forgone property taxes may be levied for maintenance and operating expenses. Reported \$1,602 is the personal property replacement tax. Reported \$357,607 is the most property tax that can be collected without any forgone tax. Reviewed the proposed budget revenue line items. Reported on the cost of the new ambulance in the amount of \$251,401. Reported on receipt of an Idaho Emergency Medical Services grant in the amount of \$140,000 to purchase an ambulance. Discussion followed on the possibility of an Assistance to Firefighters grant being awarded in the amount of \$205,000 to purchase an ambulance. Discussion followed on increasing the proposed budget to add the Assistance to Firefighters grant revenue in the amount of \$205,000, increasing fund balance revenue in the amount of \$47,401, increasing capital improvement expenditures in the amount of \$251,401 and increasing communication expenditures in the amount of \$1,000. Discussion followed on additional expenses related to a new ambulance and the length of time to receive a new ambulance. Steven Hull reviewed the proposed budget expenditure line items. Reported the proposed budget includes a three percent increase in wages and a 9.5 percent increase in health insurance. Reported the gross wages expenditure line item includes \$20,000 for vacation coverage and/or vacation payout. Reported on the increase in worker's compensation expenditure line item. Reported on the decrease in the insurance expenditure line item. Reported on the decrease in the legal and audit expenditure line item. Reported on the increase in the building repair and maintenance expenditure line item to add another bedroom. Reported the current building repair and maintenance expenses prohibited adding a bedroom this year. Reported on attending the Valley County Emergency Medical Services District budget meeting. Reported on the Emergency Medical Services District budgeting \$25,000 a year for ambulance replacement and on the balance of the ambulance replacement fund. Reported incident reporting software being paid by Valley County was discussed and 911 communication fees for dispatch services for emergency medical services being paid by Valley County was discussed.

Larry Scarborough made a motion to approve publishing the public hearing notice for the budget hearing for Thursday, August 12, 2021 at 5:30 p.m. for the year October 1, 2021 to September 30, 2022, in the total amount of 1,503,125, and LaDawn Saxton seconded the motion. Motion carried.

There being no further business, the special commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 6:55 p.m.

Respectfully submitted,



Pamela J. DeChambeau  
Secretary/Treasurer

Approved:



Larry V. Scarborough  
Chairperson