

**CASCADE RURAL FIRE PROTECTION DISTRICT
COMMISSIONER'S MEETING MINUTES
March 10, 2022**

Commissioner Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:30 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, Emergency Medical Services Director Keri Rueth, and Secretary / Treasurer Pam DeChambeau.

Mike Arnold made a motion to approve the agenda as presented, and LaDawn Saxton seconded the motion. Motion carried.

Gavin Courtney reported on completion of the book portion of the paramedic certification program. Reported on starting May 2021 and on the department providing \$7,500.00 towards program costs with a commitment contract to continue employment at the department for two-years after receiving paramedic certification. Reported if employment terminates prior to the twenty-four-month commitment contract he is responsible to reimburse the department the \$7,500.00 pro-rated according to the twenty-four-month commitment contract. Reported on his direction of life when signing the commitment contract and on scaling back the funding received just in case he didn't fulfill the contract. Reported on interviewing for two job opportunities and on deciding he wants to stay at this department. Reported he is in for the long haul, in for the changes, and ready to commit. Reported he is willing to sign another contract or a revised contract for expenses to travel to Boston April 18 to May 1 for thirteen days for bootcamp. Reported bootcamp is the hands-on portion of the program. Reported after bootcamp have 200 hospital hours hopefully at St. Luke's Meridian. Reported after hospital hours have 300 field internship hours hopefully at Canyon County. Reported after field internship hours have to go to Boston for three days for final testing. Presented and reviewed additional request one, for an additional \$6,000.00 with a four-year commitment contract, for wages paid (96 hours) when at bootcamp in Boston, and for expenses paid for the final trip to Boston. Presented and reviewed additional request two, for an additional \$7,000.00 with a six-year commitment contract, for wages paid (96 hours) when at bootcamp in Boston, and for expenses paid for the final trip to Boston. Presented and reviewed the predicted costs to the end of the program in the amount of \$7,000.00. Keri Rueth reported on being willing to support and on having one hundred percent confidence in Gavin being successful and making the commitment. Gavin Courtney reported on his loan received for the paramedic certification program. Keri Rueth reported an estimated additional \$2,000.00 to \$3,000.00 for wages paid and two trips to Boston. Gavin Courtney reported on estimating being finished with the paramedic certification program by the end of this year or next Spring. Discussion followed on the amount budgeted for emergency medical services training. A motion was made by LaDawn Saxton to approve additional request two, for an additional

\$7,000.00, paying \$5,000.00 now and \$2,000.00 October 1, with a six-year commitment contract, for wages paid (96 hours) when at bootcamp in Boston, and for expenses paid for the final trip to Boston, to continue education for paramedic school, and Larry Scarborough seconded the motion. Motion carried.

Larry Scarborough made a motion to accept the minutes of the February 14, 2022 special Commissioner's meeting as written, and Mike Arnold seconded the motion. Motion carried.

LaDawn Saxton made a motion to approve the Treasurer's Report and payment of the bills dated March 10, 2022, and Larry Scarborough seconded the motion. Motion carried.

UNFINISHED BUSINESS:

Steven Hull reported the intergovernmental agreement with the City of Cascade to collect impact fees for Cascade Rural Fire Protection District has been at the attorney for review for a month. Reported on meeting with Jeff Forster and discussing details to obtain Idaho Emergency Medical Services licensure for a Valley County Search and Rescue / Cascade Emergency Medical Services Quick Response Unit in Yellow Pine. Discussion followed on insurance coverage, Valley County Search and Rescue members being on the Cascade Rural Fire Protection District member roster, and patient care being done by licensed emergency medical technician personnel only. Reported the public hearing for the request for Title III funding for a utility terrain vehicle and a snowmobile in the amount of up to \$45,000.00 was held and there was no public comment. Reported the Valley County Commissioners approved Title III funding for a utility terrain vehicle and a snowmobile in the amount of up to \$45,000.00. Reported on moving forward with the purchase which must be done by September 30, 2022 and that Valley County will send payment to the vendor directly. Reported clean-up of Watkins Pharmacy at 104 North Main Street finally started today, the structure fire was February 8. Larry Scarborough reported the after-action review by Fire Chief Steven Hull of the Watkins Pharmacy structure fire was very educational and scary.

Keri Rueth reported an update on the new ambulance equipment build-out. Reported on receipt of Narcan and Naloxone overdose treatment kits for all Valley County law enforcement, Cascade School District, Southern Valley County Recreation District, Valley County, and the fire station from the Leave Behind Naloxone Program.

NEW BUSINESS:

Steven Hull reported twenty-nine (29) incidents for the month of February 2022 and reported the average for February is 27. Reported on the flow test of the Scott self-contained breathing apparatus, on replacing one valve under warranty and on the recommended batteries and recommendation to replace batteries twice a year instead of annually. Reported on inspecting the Ashley Inn remodel and requiring temporary smoke

alarms and fire extinguishers. Reported on updating the City of Cascade Firework Ordinance.

Keri Rueth reported on our part-time Paramedic having emergency back surgery and being unable to work for more than four months and on our volunteer emergency medical technician covering more hours and the hourly pay rate. Reported on registering to attend at no cost the Idaho Emergency Medical Services Bureau's Emergency Medical Services Leadership Academy May 13 to 15 about budgets, grants, protocol review, medical direction, human resource issues in emergency medical services and mental health for emergency medical services. Presented and reviewed three past due emergency medical services billings and the three past due emergency medical services billings will be sent to the collection agent.

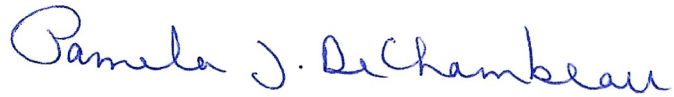
Steven Hull presented a five-year budget outlook and proposed wages to hire six additional employees, to hire an Assistant Fire Chief and to increase the Secretary / Treasurer position to full-time, to estimate the levy rate and to hold an election for a permanent levy override. Reported on requesting an additional \$591,489 in the property tax revenue. Reported if the levy increase election passes, the first year one additional Firefighter/Paramedic per shift (3 employees) would be hired and capital would build for building improvements. Reported the following year the next additional Firefighter/EMT per shift (3 employees) and an Assistant Fire Chief would be hired and the Secretary / Treasurer position would become full-time. Presented and reviewed a five-year general maintenance, building improvement and capital improvement schedule. Presented and reviewed the estimated levy rates for the next four years if the levy increase election passes. Reported on the assessed value of the River District subdivision first phase and other developments increasing the fire district value. Reported on the election taking a lot of effort to get passed and providing correct information. Reported the estimated property tax levy rate would charge \$133 for every \$100,000 of assessed property value. Discussion followed on the information needed to provide to voters.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 9738 and 9771 Highway 55, for Patrick and Stacy Willis, for the period March 10, 2022 to December 31, 2022, in the amount of \$209.70, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarborough made a motion to approve the agreement to provide adequate fire protection for real and personal property located at 9793 Harnden Drive, for James F. Kirch, for the period March 10, 2022 to December 31, 2022, in the amount of \$222.41, and LaDawn Saxton seconded the motion. Motion carried.

There being no further business, the commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 7:05 p.m.

Respectfully submitted,



Pamela J. DeChambeau
Secretary/Treasurer

Approved:



Larry V. Scarborough
Chairperson