

**CASCADE RURAL FIRE PROTECTION DISTRICT
COMMISSIONER'S MEETING MINUTES
February 12, 2026**

Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:31 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner Mike Arnold, Commissioner LaDawn Saxton, Fire Chief Steven Hull, Deputy Chief Keri Sayers, and Secretary / Treasurer Pam DeChambeau.

LaDawn Saxton moved to approve the agenda, moving emergency medical services billing discount request agenda item after the audit presentation by John Russsell agenda item, and Mike Arnold seconded the motion. Motion carried.

John Russell with Zwygart John & Associates presented the report on audited basic financial statements and supplemental information for the year ended September 30, 2025. Reported the financial statements present fairly, in all material respects, the financial position of the District. Reported impact fees are deferred revenue and a liability because if not used as intended must be refunded. Reviewed the balance sheet and noted fund balance compared to the expenditures for the year show approximately ten (10) months of operating reserves on hand. Reviewed the income statement and noted revenues were over expenditures. Reviewed the cash balances at the Local Government Investment Pool and Idaho First Bank. Reviewed the allowance for doubtful accounts in the amount of (\$10,943). Reviewed compensated absences for vacation, and, new this year, for estimated sick leave that would be used per employee, in the amount of \$107,730. Reviewed the budget to actual comparison report, and, new this year, the narrative description of the differences between budget to actual. Reported no issues with internal controls.

Don Dorman reported on a past due emergency medical services billing and requested not to pay, as he refused service.

Keri Sayers reported on and presented a past due emergency medical services billing for incident 25CF00211, in the amount of \$315.00. Larry Scarborough moved to write off \$315.00 for incident 25CF00211, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold moved to write off \$200.00 for Don Dorman's emergency medical services billing, and LaDawn Saxton seconded the motion. Motion carried.

Steve Hull corrected milepost 64.5 to milepost 84.5, page 2, first paragraph. LaDawn Saxton moved to approve the minutes of the January 8, 2026 regular Commissioner's meeting with the above correction, and Larry Scarborough seconded the motion. Motion carried.

Larry Scarborough moved to accept the Treasurer's Report and authorize payment of the monthly bills, and LaDawn Saxton seconded the motion. Motion carried.

Steven Hull stated the Rescue truck chassis was purchased in the amount of \$70,019 and was delivered to Skeeter Brush Trucks LLC in Texas. Reported \$115,000 in grant funds was received from the State of Idaho Bureau of EMS in October 2024 for the purchase. Reported no progress on creating a mutual aid agreement to assist the Valley County Sheriff with vehicle extrication outside the Fire District boundaries.

Keri Sayers reported documentation for the Ground Emergency Medical Transportation (GEMT) program for fiscal years 2024 and 2025 has been submitted and payment for the 2023 GEMT cost report is expected towards the end of this year.

Larry Scarborough reported on working on ordering a Generac generator for the 109 East Pine Street fire station at an estimated cost of \$66,000.

Steven Hull reported 37 incidents in January 2026 noting the average is 29. Reported Donnelly Rural Fire Protection District and McCall Fire Protection District each had structure fires and Cascade Rural Fire Protection District provided water tender support to those fires both in rural settings with no hydrants. Reported Valley Countywide EMS District hired Doug Miller, former Valley County Clerk, under an interagency contract and joint powers agreement with McCall Fire Protection District for Secretary-Treasurer-Administrator services.

Keri Sayers reported that the State of Idaho Bureau of EMS ambulance license has been successfully renewed and is valid until April 30, 2027. Reported a State of Idaho Bureau of EMS ambulance inspection will be scheduled for compliance with licensure. Reported on PulsePoint moving forward in Valley County, a 911-connected mobile app that alerts CPR-trained citizens to nearby cardiac arrests in public places, aiming to increase bystander intervention. Reported on the professional responder side of PulsePoint. Reported PulsePoint will be active Saturday February 14, 2026. Reported on the AED option in PulsePoint that show the locations of AED's in the community. Reported on AED grants offered by Cascade Fire Community Fund. Reported Firefighter / EMT Tori Sims resigned. Reported on updating the resignation policy in the personnel policy manual. Reported on requesting letters of interest from current volunteer employees to fill the open Firefighter / EMT position. Reported on physical ability testing, medical scenario testing, and interviewing five highly qualified volunteer employees to fill the open Firefighter / EMT position.

Resolution #26-04 approving the First Amended and Reformed Ambulance EMS and Transport Services Contract and the Contract Services Fee Form for 2026 in the amount of \$1,185,000.00 was reviewed. Larry Scarborough moved to approve Resolution #26-04 approving the First Amended and Reformed Ambulance EMS and Transport Services Contract and the Contract Services Fee Form for 2026 in the amount of \$1,185,000.00, and Mike Arnold seconded the motion. Motion carried.

The Independent Contractor Agreement for Medical Director effective January 1, 2026 with Doctor Curt Meske was reviewed. Keri Rueth reported no changes to the renewal of the agreement with Doctor Curt Meske. Mike Arnold moved to approve the Medical Director Independent Contractor Agreement with Meske Physician Services PLLC in the amount of \$400.00 per month, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold moved to approve the Firefighting and Life Preservation Out of District Services Contract for property located at 203 Pointes Road, for McConnell Revocable Trust, for the period January 1, 2026 to December 31, 2026, in the amount of \$2,197.16, and LaDawn Saxton seconded the motion. Motion carried.

Mike Arnold moved to approve the Firefighting and Life Preservation Out of District Services Contract for property located at 9809 Highway 55, for Ronald and Dana Motta, for the period January 1, 2026 to December 31, 2026, in the amount of \$168.24, and LaDawn Saxton seconded the motion. Motion carried.

There being no further business, the commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 6:45 p.m.

Respectfully submitted,



Pamela J. DeChambeau
Secretary / Treasurer

Approved:



Larry V. Scarborough
Chair / Commissioner