

**CASCADE RURAL FIRE PROTECTION DISTRICT
COMMISSIONER'S MEETING MINUTES
October 9, 2025**

Larry Scarborough called the commissioner's meeting of the Cascade Rural Fire Protection District to order at 5:28 p.m. at the 109 East Pine Street Fire Station.

The following Cascade Rural Fire Protection District officials were present: Commissioner Larry Scarborough, Commissioner LaDawn Saxton, Commissioner Mike Arnold, Fire Chief Steven Hull, Deputy Chief Keri Sayers, and Secretary / Treasurer Pam DeChambeau.

Larry Scarborough made a motion to approve the agenda, and Mike Arnold seconded the motion. Motion carried.

Mike Arnold made a motion to approve the minutes of the September 11, 2025 regular Commissioner's meeting with a spelling correction to Steven on paragraph two, page two, and LaDawn Saxton seconded the motion. Motion carried.

Larry Scarborough made a motion to accept the Treasurer's Report and authorize payment of the monthly bills, and Mike Arnold seconded the motion. Motion carried.

Steven Hull reported on the year-end financial report, noting keeping within the budget and minimal use of savings. Reported the Joint Services Agreement is still being drafted for McCall Captain Ryan Garber to conduct subdivision plan fire code reviews and propane reviews received from Valley County Planning and Zoning for Cascade Fire, and for Deputy Chief Keri Sayers to assist McCall Fire Chief Mike Bertrand with tracking emergency medical services licensures and trainings. Reported Medic 1 fender damage from hitting a deer has been repaired. Reported two Kelly Days (24 hours each) were not used and were paid out due to the transition to the new 53-hour weekly pay schedule implemented this year. Reported on the continued work swapping over to the new records management platform system. Reported on the national fire incident reporting platform system change. Reported the joint consolidation meeting is set for Monday, October 27 in Donnelly and Mike Arnold will be the Cascade Rural Fire Protection District Commissioner attending.

Keri Sayers reported an update on the proposed Kelly Day Policy, on earning 144 hours per year, and on accruing Kelly Day hours per month. Confirmed the Commissioners are reviewing the Personnel Policy Manual with updates from this year.

Steven Hull reported 45 incidents in September 2025, reported the average is 43, and reported 305 incidents for the year. Reported Starlink was purchased for Medic 1. Reported a 40' container was purchased to organize training equipment and seasonal gear. Reported the Ram 5500 chassis order with Larry Miller was finalized and August 2026 is the projected completion date for the Rescue Truck. Reported on Fire Prevention Week, visiting with preschoolers through third graders, and the year's topic of lithium batteries. Reported a graduation for new hires next Friday, October 17 in Donnelly from 4:30 to 6:30 p.m. including a barbeque and presentation.

Keri Sayers reported the three new Firefighters / Paramedics started September 15th and on Monday started the two-week training academy held in Cascade, Donnelly and McCall with EMS training, extrication training, and live fire training. Reported on the training academy going well and being a good collective effort. Reported on contacting and meeting with the Silver Creek property owner who is a licensed EMT through the State of Idaho and affiliated with Victory EMS. Reported he filled out an application and will start volunteering time here and meet staff and train. Reported then he will meet with Medical Director Dr. Meske in November to develop a plan to get him some more supplies and equipment to do assessments and stabilize patients until an ambulance or air ambulance arrives. Reported the 2026 services contract with McCall, Donnelly, and Cascade to provide ambulance and EMS was reviewed with changes at the Valley Countywide EMS District Ad-Hoc Committee meeting. Reported the quality improvement / quality assurance training with Medical Director Curt Meske was attended well and was about trauma calls. Reported a landing zone training in Cascade Monday, October 20 at 9 a.m. Reported an Optional Module training for intravenous drip feed, intraosseous access, and basic airway in November in Donnelly. Reported on submitting a Valley Countywide EMS District grant application to St. Luke's Foundation for intravenous pumps for McCall, Donnelly, and Cascade,

Larry Scarborough reported on the Idaho State Fire Commissioners Association's free trainings.

The letter of support of the commitments of Perpetua Resources was reviewed. Larry Scarborough made a motion to approve the letter of support of the commitments of Perpetua Resources, and LaDawn Saxton seconded the motion. Motion carried.

The proposed Kelly Day Usage Policy, earning 144 hours per year and accruing 12 hours per month, was reviewed. Mike Arnold made a motion to approve the Kelly Day Usage Policy, and LaDawn Saxton seconded the motion. Motion carried

Larry Scarborough made a motion to enter the Out of District Services Contract to provide fire and life protection services located at 688 Warm Lake Road for Charles and Barbara Jamerson for the period January 1, 2025 to December 31, 2025, in the amount of \$157.87, and LaDawn Saxton seconded the motion. Motion carried.

Gavin Courtney reported an update on the two-week training academy being held in McCall, Donnelly, and Cascade. Reported this is the first academy and has nine participants. Reported on learning from the first academy, on the ten-hour days, and on training on ladders, forceable entry, EMS, extrication, and live fire. Reported graduation is Friday, October 16 from 4:30 to 6:30 with helmet and certificate presentations. Reported tons of hands-on training and being super exciting training with each other.

There being no further business, the commissioner's meeting of the Cascade Rural Fire Protection District adjourned at 6:13 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Pamela J. DeChambeau". The signature is written in a cursive style with a large initial 'P'.

Pamela J. DeChambeau
Secretary/Treasurer

Approved:

A handwritten signature in blue ink that reads "Larry V. Scarborough". The signature is written in a cursive style with a large initial 'L'.

Larry V. Scarborough
Chair